

Universidad Tecnológica de Aguascalientes
 Sistema de Gestión de Compras
 Requisición de Compra



UNIVERSIDAD
 TECNOLÓGICA
 DE AGUASCALIENTES

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Unidad Ejecutora:	G0101 OFICINA DE LA SUBDIRECCIÓN DE EXTENSIÓN UNIVERSITARIA	Fecha Emisión:	04-may-22
Solicitante:	Alicia Sánchez Muñoz	Prefolio:	Folio: 325

Partida	Cantidad	Unidad	Descripción	Clave Presupuesto
1	80	PIEZAS	OBSEQUIOS	38501
			TOTAL \$ 4,560.19	

Justificación: Fuente de Financiamiento: 4/

REUNIÓN NACIONAL DE RECTORES.

(Planear y Difundir)

Aprueba	Valida Alineación Programática	Autorizaciones Especiales

Jefe de Área	Planeación y Evaluación

Vo.Bo. Director de Administración y Finanzas Vo.Bo. Rector



1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing reliable information to stakeholders.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps from initial entry to final review, ensuring that all necessary information is captured and verified.

3. The third part of the document addresses the role of the accounting department in this process. It highlights the need for clear communication and collaboration between different departments to ensure the accuracy and completeness of the records.

4. The fourth part of the document discusses the importance of regular audits and reviews. It explains how these processes help to identify any discrepancies or errors and ensure that the records are up-to-date and accurate.

5. The fifth part of the document provides a summary of the key points discussed and offers some final thoughts on the importance of maintaining accurate records for the long-term success of the company.

